



PRIVACY POLICY

OVERVIEW

New Day Church Auckland complies with the New Zealand Privacy Act 2020 (the Act) when dealing with personal information. Personal information is information about an identifiable individual.

This policy sets out how we will collect, use, disclose and protect your personal information. This policy does not limit or exclude any of your rights under the Act. If you wish to seek further information on the Act, see www.privacy.org.nz.

We may change this policy by uploading a revised policy onto the website. The change will apply from the date that we upload the revised policy.

Your privacy is very important to us. Accordingly, we have developed this policy for you to understand how we collect, use, communicate and disclose and make use of personal information. The following outlines our privacy policy.

PURPOSE

NDCA will collect general information about you, such as your name, address and contact details so the Church can contact you.

We may also collect this and other types of personal information while dealing with you, for example when you wish to obtain goods or services from the Church, when you register for camps, conferences, or events, and when you participate in Church activities or complete other forms.

This information collected may include some sensitive information (as defined by the Privacy Act), such as health information, relevant to the services or assistance you have requested from the Church.

From time-to-time photos and videos may be taken at events which may be used for promotional purposes. In the interest of security and safety, and the comfort of the Church community, the Church may also operate video cameras within and around some Church premises.

All photography/videoing will be appropriate and respectful for use.

If close-ups are taken parental or individual permission will be sought according to the age of the individual involved.

METHODS

We will collect personal information by lawful and fair means and, where appropriate, with your knowledge and consent.

USE OF INFORMATION

In general, any information we collect from you is kept for the following reasons:

- To enable authorised staff and ministry leaders to communicate with you, and to facilitate and provide for your care and spiritual growth,
- To enable ministry leaders to communicate with members of their groups, and
- To provide summarised, de-identified information for the management and decision-making processes of NDCA.

LIMITS

We will never hand out or use any information about you for purposes other than what is specified above and for other compatible purposes unless we first get your consent.

The only exception to this is in a situation where the disclosure is permitted by law. We will only retain your personal information as long as necessary to fulfil the purposes specified above.

ACCESS AND SECURITY

Your information belongs to you and if you need to you can request access to the personal information that the church holds about you by contacting the church office:

admin@newdaychurckauckland.com or phone 027 448 1575.

If you need to access, make changes or update any information that we hold you are most welcome to do so.

NDCA will take reasonable steps to keep secure any personal information which we hold and to keep this information accurate and up-to-date. Personal information is stored on secure computer systems. Whilst we have adequate security systems in place, please be cautious in using the internet to transmit very personal information.

We will protect your personal information by reasonable security safeguards and secure internet connections, against loss or theft, as well as unauthorised access, disclosure, copying, use or modification.

POLICIES

We will make readily available information about our policies and practises relating to the management of personal information.

Please contact the church office on admin@newdaychurckauckland.com.

NDCA is committed to the above policy to ensure that the confidentiality of personal information is protected and maintained.